ANNOUNCEMENT

Students admitted in the University hostels for the 2019-2020 academic year are informed that checking out from rooms will go on to the set deadline of 28th August 2020 at 12 o’clock, in strict compliance with the following procedures:

**Stage 1:** Students will vacate the rooms, then the acknowledgement of the effectiveness of this checking out and collection of keys by the bursar.

**Stage 2:** A co-signing of a checking out certificate in three copies, by the student, the care-taker and the bursar, with mention of the state of installations, equipments and materials.

**Stage 3:** Signing of the caution refund clearance by the principal bursar of University hostels, on presentation of a copy of the checking out certificate.

**Stage 4:** Withdrawal of the caution at the revenue collector’s office on the presentation of the national identity card and the caution refund clearance.

**Copies**
- CAB/R
- SG
- DCOU
- DLU/SLU/RR/BC/Bursars
- AC
- SIC
- Bill posting (Chancellery, Campus, Hostels)
- Campus Radio
- Chrono.