

**UNIVERSITY OF DSCHANG (UDs)
INTERNAL COMMISSION FOR PUBLIC CONTRACTS AWARD**

**OPEN NATIONAL CALL FOR TENDERS
N° 08 /AONO/CIPM-UDS/2017 of August 11, 2017 for the supply of two (02) service vehicles
(four- wheel drive saloon cars) at the University of Dschang**

**FUNDING: AUTONOMOUS BUDGET OF THE UNIVERSITY OF DSCHANG
(MANAGEMENT BUDGET)
2017 FISCAL YEAR
ALLOCATION: 80 000 000 CFAF**

1. SUBJECT:

The Vice-Chancellor of the University of Dschang (Contracting Authority) here-by launches on behalf of this institution, an Open National Call for Tenders for the “**supply of two (02) service vehicles (four- wheel drive saloon cars) at the University of Dschang**”.

2. PARTICIPATION

Participation in this Call for Tenders is open under equal conditions, to car dealers in Cameroon.

3. FUNDING

This consultation is funded by the **Management budget of the University of Dschang; 2017 Fiscal year.**

4. NATURE OF SUPPLY

It is for the supply of two (02) vehicles with characteristics described in the particular technical clauses.

5. CONSULTATION AND ACQUISITION OF THE OPEN NATIONAL CALL FOR TENDERS FILES

The Tender File can be freely consulted during working hours at the Directorate of Infrastructure, Planning and Development of the University of Dschang, Tel /Fax 233 45 13 81, P.O.BOX 96 Dschang, immediately after the publication of this Call. It can be withdrawn through the same address after the publication of this Call, upon presentation of a payment receipt of a non-refundable sum of **eighty thousand (80 000) CFAF** in any of the BICEC Branches into the account “ **Compte Special CAS-ARMP N° 335 988 38001- 76**” being charges for the purchase of file.

6. SUBMISSION OF TENDERS

Tenders drafted in French and English in **six (06)** copies, an original and five (05) duplicates labeled as such, in conformity with the prescriptions of the tender file, should be deposited at the Directorate of Infrastructure of the University of Dschang Tel/Fax 233 45 1381, P.O Box 96 Dschang, **Room 110** of the building hosting the Directorate of Infrastructure. Tel/Fax 233 45 1381, P.O. Box 96 Dschang, **latest September 08, 2017 at 10 am prompt.**

The sealed envelops should only bear the following:

**OPEN NATURAL CALL FOR TENDERS
N° 08 AONO/CIPM/UDS /2017 OF August 11, 2017
For the supply of two (02) service vehicles (four- wheel drive saloon cars) at the University of
Dschang**

“TO BE DISCLOSED ONLY DURING OPENING SECTION”



7. ACCEPTABILITY OF TENDERS

The Tenders shall be accompanied by a submission security of **one million six hundred thousand (1 600 000) CFAF** issued by a financial institution authorized by the Minister of Finance. The validity of the security shall be one hundred and twenty (120) days from the date of submission of Tenders. To avoid rejection, the required administrative documents should be imperatively produced in original copies or true copies certified by the office from where they were taken, in conformity with the listing contained in the specification document of the Call for Tenders, point 5.2.2. It must be less than three (03) months old.

Any Tender not conforming to the prescription of this Call and the the Call for Tenders file shall not be accepted, notably the absence of a submission security issued by a financial institution approved by the minister of finance, the non respect of model documents of the Call for Tenders file, a false declaration, falsified document. In which case the Tender file will be eliminated or rejected without any possibility of appeal

8. OPENING OF TENDERS

The opening of the tenders shall be done on **September 08, 2017 at 11am precisely** in the conference hall of the Chancellery of the University of Dschang, by the Internal Commission of Contracts Award of the University of Dschang, in the presence of bidders who so desire or their representatives duly mandated and having perfect mastery of the Tender concerned.

9. CONTRACT AWARD

The successful tenderer shall be the one whose file is technically conformed to the specifications of the Open National Call for Tenders file and considered less demanding

10. MAIN EVALUATION CRITERIA

10.1. Eliminary criteria:

1. Absences of an administrative document
2. False declaration or falsified document
3. File having obtained less than eighty percent (80%) “yes” in the evaluation of the main criteria
4. Non conformity with the characteristics of the proposed vehicle
5. Absence of a declaration showing that a contract has not been abandoned in the past two years

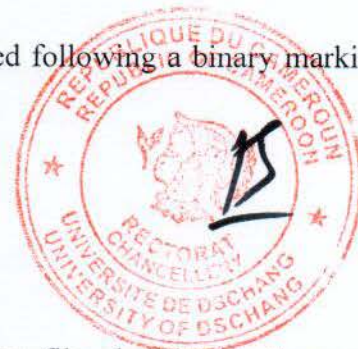
10.2. Essential Criteria

The technical offer of each bidder shall be evaluated following a binary marking based on the following criteria:

- A. Presentation of Tender
- B. References of supplier
- C. Supply modalities

11. VISIT OF SUPPLY SITE

The site visit to be done after the purchase of the consultation file, shall lead to the production of a declaration and a report accompanied eventually by pictures



12. SUPPLY DEADLINE

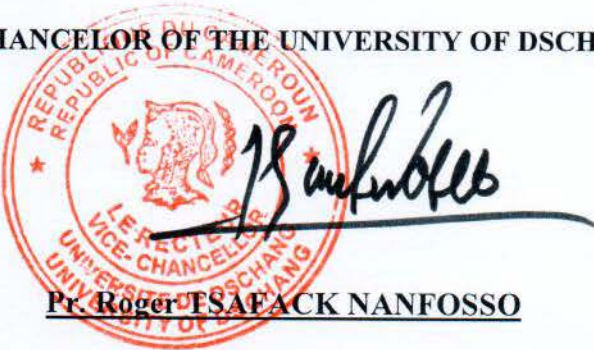
The supply deadline shall not be above three (03) months from the date of notification of the service order prescribing the beginning of the supply procedure.

Copies:

- News paper competent for legal announcements
- ARMP (for publication in the Public Contracts Gazette)
- Internal Commission for Public Contracts Award UDs
- Independent observer
- Accounting Officer UDs
- Specialized Financial Controller UDs
- Information and Conference Service UDs
- Notice board
- Archives
- File

Done in Dschang, on August 11, 2017

THE VICE-CHANCELOR OF THE UNIVERSITY OF DSCHANG



Pr. Roger ISAFACK NANFOSSO