

**UNIVERSITY OF DSCHANG (UDs)  
COMMISSION OF CONTRACTS AWARD (ICCA)  
CALL FOR QUOTATON**

**N°03/DC/CIPM-UDs/2016 OF SEPTEMBER 08, 2016 FOR THE SUPPLY OF A PEDAGOGIC  
EQUIPMENT FOR THE DEPARTEMNT OF BIO-MEDICAL SCIENCES OF THE UNIVERSITY OF  
DSCHANG**

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**FUNDING: AUTONOMOUS BUDGET OF THE UNIVERSITY OF DSCHANG**  
**FISCAL YEAR 2016 / MANAGEMENT BUDGET**  
**BUDGET HEAD : 463 580013 610030**  
**ALLOCATION : 9 500 000 CFAF**



**1. SUBJECT**

The Vice-Chancellor of the University of Dschang (contracting authority), on behalf of this Institution, here-by launches a call for quotation for the "supply of pedagogic equipment for the departemnt of bio-medical sciences of the uniersity of dschang"

**2. PARTICIPATION**

Participation in this consultation is open, under the same condition to physical or moral individuals having competence in the domain of supplying furniture and pedagogic equipment.

**3. FUNDING**

The supply of pedagogic equipment, purpose of this consultation is funded by the Autonomous Budget of the University of Dschang (management budget of the Department of Biomedical Sciences) for the fiscal year 2016.

**4. CONSULTATION AND ACQUISITION OF TENDER FILES**

The tender files can be consulted free of charge during working hours at the Directorate of Infrastructure (DIPD) of the University of Dschang. Tel/Fax: 233 45 13 81; P.O.BOX 96 Dschang, room 110, as soon as this call for tenders is made public. The files can be withdrawn through the same address as soon as this call for tenders is published, upon presentation of the payment receipt of a non-refundable sum of fifteen thousand (15 000) CFA, through a BICEC Branch to the account "compte special CAS-ARMP N°335 988 38001-76" being charges for obtaining the file.

**5. DEPOSIT OF TENDER**

Tenders written in French or English, in six (06) copies, indicated as such in conformity with prescriptions on the call for quotation file, shall be submitted at the Directorate of infrastructure of the University of Dschang latest October 12, 2016 at 10AM prompt.

The sealed files containing the tender should only bear the following: "call for quotation N°03/DC/CIPM-UDs/2016 of September 08, 2016 for the "supply of a pedagogic equipment for the Department of Bio-medical sciences of the University of Dschang".

**6. ACCEPTABILITY OF TENDERS**

Tenders shall each be accompanied by a submission security amounting to One hundred and eighty thousand (180 000) CFAF through a Financial Institution authorized by the Minister of Finance. The validity of this security charges shall be one hundred and twenty (120) days from the dead line of deposit of tenders. In order not to be rejected, the administrative document required, should be imperatively produced in originals or certified true copies by the office that gave out the file in conformity with items indicated in the particular regulation of the tender. They should absolutely not be more than three (03) months old.

**7. MAIN EVALUATION CRITERIA**

**7.1 Eliminary criteria**

1. Incomplete administrative file
2. False declaration or falsified document





3. File having obtained less than eighty per cent (80%) "yes" in the appraisal of essential criteria
4. Absence of a quantified unitary price in financial offer
5. Non conformity of equipment

#### 7.2 Essential criteria

The technical offer of each bidder shall be evaluated following a binary marking on the following criteria:

1. Presentation of offer
2. Capacity for pre-financing: access to a credit line or other financial resources
3. Similar supplies already made
4. Staff
5. Supplying modalities

Only technical offers having obtained at least eighty per cent (80%) "yes" during appraisal will be retained for onward procedure.

#### 8. OPENING OF FILES

The opening of tenders shall begin on October 12, 2016 at 11AM prompt, at the Conference Hall of Chancellery of the University of Dschang, by the Internal Commission for Contracts Award, in the presence of bidders who so wish or their representatives duly authorized and having perfect mastery of the tender concerned.

#### 9. ATTRIBUTION

The contract will be awarded to the bidder whose technical offer is conformed to the specifications of the tender file and considered the best.

#### 1. SUPPLY DEADLINE

The supply deadline should not go beyond two (02) months, from the date of notification of service order prescribing the beginning of the supply.

#### 2. COMPLEMENTRY INFORMATION

Complementary information of technical nature can be obtained during working hours at the Directorate of Infrastructure, Planning and Development of the University of Dschang. Tel.: 233 45 21 98; Fax: 233 45 13 81, e-mail: [dipd\\_uds@univ\\_dschang.org](mailto:dipd_uds@univ_dschang.org). PO BOX 96 Dschang while general information can be obtained at the Chancellery of the University of Dschang, room 207. Tel/Fax: 233 45 13 81, PO BOX 96 Dschang.

Done in Dschang, on September 08, 2016

#### Copies:

- Newspapers competent for legal announcements
- ARMP (For publication in the gazette of Public Contracts
- INTERNAL COMMISSION FOR PUBLIC CONTRACTS AWARD
- Independent observer
- Accounting officer of UDs
- Specialized financial controller UDs
- Information service
- Notice board
- Archives

The Vice-Chancellor of the University of Dschang

Pr. Roger TSAFACK NANFOSSO